Multifunction B&W

RICOH
MP 7503

Copier  Printer  Facsimile  Scanner

RICOH
MP 7503
Use what you know to work the way you want

You have the know-how, but how can you use it to be more productive in higher volume work environments? With the RICOH® MP 7503, you can take advantage of our new Workstyle Innovation Technology and simplify the way you work. Use what you know about specific tasks, jobs, users and more to customize automated workflows. Add one-touch shortcuts to transform your best ideas into actionable information and share it with anybody in any location via a wide range of scan-to capabilities. Download informative widgets and make more informed decisions that improve the speed and quality of your work. Find new ways to remain productive even when you’re out of the office. Print directly from your smartphone or tablet and manage system administrative controls via your desktop. Do it all knowing critical information is protected with leading security features, including user authentication and encryption.

- Produce up to 90 black-and-white prints/copies per minute
- Simplify complex tasks with versatile multifunction performance
- Customize workflows with an intuitive touchscreen to improve productivity
- Boost collaboration with an embedded web browser and “Cloud-solution-ready” capabilities
- Streamline administration with easy-to-use remote management tools
- Protect documents and data from unauthorized users
Create new ways to be more productive

Move information in multiple formats quickly and reliably

**Perform everyday tasks with ease**
If there’s one thing you know for certain, more work is on the way. Be prepared for it. Take advantage of print speeds up to 90 pages per minute and expanded paper capacity up to 8,300 sheets to minimize delays and transition between jobs quickly. Schedule larger jobs when the office is quiet to avoid print delays and shorten print queues by bypassing problem print jobs easily with Auto Job Promotion. With its innovative Motion Detection Sensor, the MP 7503 powers up from sleep before you even reach the control panel. Once there, it takes only a few taps to print, scan, copy or fax critical information in multiple formats, with extensive paper handling options.

**Keep moving and stay productive**
Work where you are, whenever you want. Use your smartphone, tablet or laptop to connect to the MP 7503 via wireless LAN and avoid cumbersome utilities, print drivers and software. Just download the RICOH Smart Device Connector App to control all print, copy, scan and fax functions from your Android or iOS device. Access digital files directly from your device or Cloud applications and send them to the MFP, where you can release them for safe printing once you arrive.
When you want to avoid carrying piles of paperwork, you can simply store files on a USB/SD memory card and plug it into the MFP when ready to print. An optional interface port allows the device to support two networks at the same time.

**Share information in moments**
Timely information leads to better decisions. With the MP 7503, you can use the Single Pass Document Feeder (SPDF) to quickly scan up to 120 single-sided or 220 double-sided images per minute — in color or black-and-white. You don’t even have to close it to scan or copy books, pamphlets and magazines. With the Easy Book Copy App you can eliminate shadows in the margins or near the binding. Access LDAP-registered directories right at the device and send to clients, coworkers and other contacts with a single touch using delivery options such as scan-to email/folder/SMB/FTP and more. You can also use your personal address book on your smartphone to expand your list of recipients. Share contracts and other important documents with paperless faxing from your desk or personal mobile device. Forward incoming faxes to specific email addresses to save you the hassle of handling paper transmissions.
Get in touch with a smarter way to work

Make work more personal
Nobody knows how to do your job as well as you do. Prove it. Use Workstyle Innovation Technology to tailor the MP 7503 to work the way you do. Create customized automated workflows to reduce repetitive tasks and manual errors. Simplify everyday tasks for your mobile workforce. Access information easily from the Cloud. Add one-touch shortcut icons for specific jobs. Best of all, you can do it with ease from the 10.1”-wide Super VGA Smart Operation Panel. Do you share a weekly report with multiple departments? Preset delivery destinations will minimize manual entry steps. Do you check specific information, such as toner levels, paper usage or print queues? Install one of the preloaded widgets on the Home Screen and have the information you need at your fingertips.

Tap into more productivity
We’ve removed all hard keys from the Smart Operation Panel, so you can enjoy tablet-like functionality and freedom and adjust to everyday workplace changes swiftly and intelligently. Ricoh’s Workstyle Innovation Technology can help you access important details, change settings and move swiftly from one task to the next using the same pinch-and-flick, drag-and-drop and swipe scrolling techniques used on smartphones and tablets. You choose which icons, options and notifications that appear on your unique user interface. Simply tap in and out of easy-to-read displays and get the details you need to make more productive decisions. It’s never been easier to perform everyday tasks. Print, copy, scan and fax with a single touch and complete projects with unprecedented speed and convenience. The MFP includes a standard, embedded web browser, so you can access information from your choice of Cloud applications or search for and print information from the Internet at the device.

Save time automatically
Store up to 3,000 frequently-used documents on the Document Server and access the files with a tap from the touchscreen. Use optical character recognition (OCR) to make your scanned document files searchable, so you can locate words quickly with a keyword search. The bypass tray can detect paper sizes automatically to simplify printing. When working with two-sided forms like drivers’ licenses and insurance cards, you can use the ID Card Copy App to scan both sides and print them on a single-sided sheet of paper. In addition, you can take advantage of several Ricoh and third-party workflow software applications designed specifically to reduce manual steps and simplify how you share information.
Move information securely and reliably

Stay protected
You want to move information quickly, but not recklessly. With user authentication, you can force users to enter a passcode or billing code before they can use MFP functions. Because it's preconfigured to support Near Field Communication (NFC), you can opt to install an NFC Card Reader on the MFP, which grants access only after users swipe an identity or proximity card. With Locked Print, jobs remain in queue at the device, and out of sight, until the authorized user releases them. You can even pair the MFP with accounting software to issue chargebacks to specific users and departments. Place watermarks on documents to prohibit unauthorized copies of confidential information. Use powerful encryption to protect data on the 320 GB hard disk drive or the DataOverwriteSecurity System (DOSS) to destroy document images on the hard drive.

Take administrative control
Maintain productivity and minimize operating costs from a centralized location. Use RICOH Device Manager NX to monitor, configure and update via a web browser. Use RICOH @Remote to automate service calls and collect important device data, including meter readings and error details. IT managers can install RICOH Device Software Manager to automatically update print drivers. Are you worried users are abusing print privileges? Set print quotas for specific users or departments to curb excessive printing and subsequent costs. Is the MFP powered up over long weekends? Shut it down remotely to reduce your energy bill. Are users struggling with a feature or function? Contact our Support Help Desk directly and an experienced representative can access the user interface remotely and simplify troubleshooting.

Be responsible
Encourage responsible behavior with eco-friendly features designed specifically to reduce environmental impact and operating costs. Cut paper use and costs with default duplex printing. Save electricity by scheduling the MFP to power off when you know the office is empty — such as overnight or weekends — and reduce energy consumption significantly. Because the MFP meets EPEAT® Gold* criteria and ENERGY STAR® certifications, you can realize low Typical Electricity Consumption (TEC) rates. Track how much you’re saving on paper with the convenient Eco-Friendly widget, where you can check usage stats and even share friendly reminders with users.

*EPEAT rating is applicable only in the USA.

To view detailed features of our multifunction products online go to www.ricoh-usa.com/products
Combine power and convenience into a compact design

1. **Base System**: Choose between 65-, 75- or 90-pages-per-minute output speeds to get started.

2. **Cover Interposer Trays (Optional/not shown)**: Feed pre-printed full-color or black-and-white covers and inserts into finishing workflows.

3. **Multi-Fold Unit FD4000 (Optional/not shown)**: Meet a wider range of folding needs — including Half-Fold, Letter Fold-In (Tri-Fold), Letter Fold-Out (Tri-Fold), Gate-Fold, Double Parallel (Four-Fold) and Z-Fold — with the in-line Multi-Fold Unit.

4. **3,000-Sheet Finisher with 65-Sheet Stapler SR4120 (Optional/shown)**: Also choose from two other finishers; a 3,000-Sheet Finisher with 100-Sheet stapler or a 2,000-Sheet Saddle-Stitch Booklet Finisher with 65-Sheet stapler (Optional/not shown).

5. **9-Bin Mailbox CS4010 (Optional/not shown)**: Find an abundance of space to separate and stack documents with this convenient 9-Bin Mailbox unit.

6. **Paper Trays**: Standard paper capacity is 4,300 sheets up to 11” x 17”, which includes dual front-loading 550-Sheet trays and a tandem Paper Tray that holds 1,550 sheets in each of two compartments.

7. **Single Pass Document Feeder**: Scan up to 120 single-sided or 220 double-sided color or black-and-white images per minute via the one-pass Duplex Scanning Document Feeder.

8. **Full-Color 10.1”-wide Super VGA Smart Operation Panel**: Toggle between menus, settings and other controls with touchscreen convenience.

9. **Bypass Tray**: Feed a wide range of paper stocks, up to 110 lb. Cover, through the 100-Sheet Bypass Tray.

10. **Large Capacity Tray LCIT4040 (Optional)**: Add the 4,000-Sheet Large Capacity Tray (LCT) for 8.5” x 11” paper sizes to expand total paper capacity to a whopping 8,300 sheets.

11. **Normal/Reverse Grip Handles**: Reload paper quickly and conveniently with easy-grip handles on all paper trays.
Slide right into automated convenience

New User Interface: Meet your most unique workflow demands with this intuitive, easy-to-navigate user interface. It’s set up in a grid layout, so features can be accessed dynamically. Use the familiar swipe scrolling and pinch-and-flick movements found on most touchscreens. Find key settings and adjust them with the same techniques. Take advantage of its built-in “Cloud solution ready” capabilities. You can even choose which shortcut workflows you want to place on the Home Screen.

Quick User Interface: There are several functions that almost every user needs, including immediate access to printing, copying, scanning and faxing. Access each with a single touch from the Quick User Interface and expedite common, everyday projects. To access more unique functions, such as ID Card Copy or Scan-to-Folder Helper, you can place these shortcuts on the Home Screen. Just tap it to get started.

Classic (Legacy) User Interface: Some people are reluctant to change. Don’t worry — we have you covered. You can also still use the legacy user interface on the new touchscreen. Just tap its icon on the Home Screen and begin working with the familiar user interface you are accustomed to.

Make it look professional

Add the finishing touches to presentations, reports, briefs and more with a wide range of automated finishers that improve paper handling, stacking and stapling. Each reduces manual tasks, so you can complete jobs in less time with fewer errors. Choose the one that fits your office needs.

<table>
<thead>
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<th>Finisher</th>
<th>Paper Capacity (LT)</th>
<th>Staple Sheet Capacity (LT)</th>
<th>Saddle Stitch</th>
<th>Hole-Punch</th>
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General Specifications

Memory (RAM): 2 GB
HDD: 320 GB
First Copy Time: MP 7503: 3.2 seconds

Warm-Up Time

- Up to 11" x 17"

Main Switch

- Copy Speed: 65/75/900 copies/minute multiple sets (Letter/LF)
- Original Size: Up to 11" x 17"
- Copy Size: 5.5" x 8.5" x 11" x 17"
- Copy Resolution: 25% – 40% in 1% increments
- Paper Capacity: Standard: Tray 1: 1,550 sheets x 2 (Tandem)
- Dimensions (WxDxH): 31.5" x 28.7" x 38.6" (800 x 730 x 980 mm)
- Paper Weight:
  - Simplex: 11 lb. – 34 lb. Bond (40 – 128 g/m²)
  - Duplex: 14 lb. – 111 lb. Cover (52 – 300 g/m²)

Options

- LCD400 Large-Capacity Tray (LCT)
  - Paper Size: 8.5" x 11" A4/A (LF)
  - Paper Weight: 14 – 34 lb. Bond (52 – 128 g/m²)
  - Paper Capacity: 6,000 sheets (20 lb. Bond – 75 g/m²)
- Dimensions (WxDxH): 29.5" x 28.7" x 38.6" (767 x 730 x 980 mm)
- Punch Unit Type 1075
  - Hold Positions: 2 or 3 holes
  - Paper Size: 5.5" x 8.5" x 11" x 17"
  - Paper Weight: 14 lb. Bond – 90 lb. Index (52 – 162 g/m²)

Specifications are subject to change without notice.

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